Release Checklist

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| Sl. No. | Checklists | Yes /No |
| 1 | Check that all defects on current defect list have been resolved | Yes |
| 2 | Create the releasable software media (downloadable WinRAR file) required by customer. | Yes |
| 3 | Verify all source code meets coding standard; run Check style or other style-checker and do manual inspection. | Yes |
| 4 | Smoke test/regression test final build | Yes |
| 5 | Create a backup of the build environment and place the development environment under change control. | Yes |
| 6 | Verify release notes pertain to the specific release. | Yes |
| 7 | Remove seeded defects from the software | Yes |
| 8 | Perform all non-functional system tests manually and document results. | Yes |
| 9 | Verify installation by installing system on machine. | Yes |
| 10 | Consistency check:  SRS, User Manual, System Tests, Staged Delivery Plan, and Software must all match! | Yes |
| 11 | Produce Softcopy of empirical evidence that the release criteria have been met | Yes |
| 12 | Schedule Acceptance Test date with customer (and instructor). | Yes |
| 13 | Verify that User Documentation matches current Release. | Yes |
| 14 | Prepare a release log finally. | Yes |
| 15 | Maintain the Backup of all the release folders with the versions and release dates. | Yes |

\* Release Owner – Release Manager